



MAHENDRA COLLEGE OF ENGINEERING
Salem-Campus, Attur Main Road, Minnampalli, Salem - 636 106



CIRCULAR

MCE/ACAD/IQAC/2024-25/1

DATE: 15/07/2024

The 31st meeting of Internal Quality Assurance Cell (IQAC) will be conducted on 22.07.2024 in the Board Room by 10.00 am. All the Members of the committee are requested to attend the meeting.

Agenda for the Meeting

1. Review of the progress made by the events mentioned in the earlier agenda.
2. Plan of IIC activities
3. Academic Audit
4. Industry-Academic Collaborations.
5. Placement activities
6. Faculty Participation
7. Students' activities
8. Submission of proposals for funding
9. Review and Appreciation to the Faculty members for the NAAC cycle 2 accreditation inspection
10. Physical and Infra structure maintenance
11. Any other matter of interest with the permission of the Chairperson.


Chairperson

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The Managing Director

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The IQAC Members
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HoDs
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MAHENDRA COLLEGE OF ENGINEERING
Salem Campus, Minnampalli, Salem - 636 106



MINUTES OF 31st MEETING OF THE INTERNAL QUALITY ASSURANCE CELL

Time: 10.00 am

Date: 22/07/2024

Members Present:

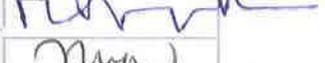
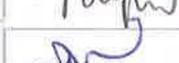
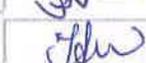
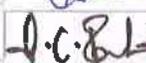
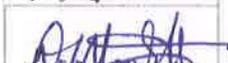
S. No.	Name of the Member	Designation	Position
1	Dr.N.Mohanasundararaju	Principal	Chairperson
2	Dr.C.T.Sivakumar	Executive Officer	Management Representative
3	Dr.S.Balamurugan	HoD- Mechanical	IQAC Coordinator
4	Dr.V.Ponniyin Selvan	COE	Member
5	Dr.M.Suganthi	HoD - ECE	Member
6	Dr.H.Lilly Beulah	HoD - CSE	Member
7	Dr.R.Anand	HoD - EEE	Member
8	Dr.T.Akila	HoD-IT	Member
9	Dr.A.T.Priyeshkumar	HoD- Bio-Medical	Member
10	Dr.N.Thirumoorthy	Director-Placement & Training	Member
11	Mr.A.Thiyagarajan	Parent	Stake Holder
12	Mr.T.Vigneshwaran	II Year Mechanical Student	Student Member

Following Points were discussed and approved by the IQAC

Item No.	Discussions and recommendations	Target	Responsibility
1	Approval of Minutes of the previous IQAC Meeting: The Minutes of IQAC Meeting dated 25.04.2024 was presented and approved.	-	-
2	Action taken on the Minutes of the Previous Meeting: Action taken report on the minutes of the previous meeting was presented by the IQAC coordinator and approved by the IQAC members.	-	-
3	Institution Innovation Council (IIC) activities: Reviewed the activities conducted during Q3 & Q4 and complete the Q3 & Q4 activities on or before 31.08.2024.	31 st August 2024	All the HoDs & Faculty members
4	Academic Audit: It was proposed to conduct Academic Administrative Audit of the documents of Academic year on or before August 31, 2024	31.08.2024	All the HoDs & Faculty members
5	Industry-Academic Collaborations: The IQAC emphasized strengthening industry-academic collaborations through MoUs, industrial visits, expert lectures, internships, and faculty-industry research partnerships to enhance student learning and employability.	AY 2024-25	All faculty members instructed through HoDs
6	Placement activities including training, assessments for the academic year 2024-25 was presented by the Placement Director	-	Placement Director
7	Faculty Participation: HoDs were recommended to depute their faculty members to attend the programme (FDPs, Seminars, Workshops, etc.) organized by other institutions for inculcation and up gradation of technical	Continuous	All the HoDs

	knowledge on par with industrial standards.		
8	<p>Students' activities:</p> <p>Directed to organize Programme like NSS activities, Sports, cultural activities, etc.</p>	Continuous	All the HoDs
9	<p>Submission of proposals for funding:</p> <p>It is encouraged to submit the proposals by the faculty members for various funding agencies for seminar grant, research grant, etc.</p>	Continuous	All the HoDs
10	<p>NAAC cycle 2 accreditation inspection</p> <p>The IQAC Coordinator appreciated and thanked all the stakeholders for their committed efforts and cooperation in the smooth and successful conduct of the NAAC Peer Team Visit as part of the Cycle-II Accreditation process. The Coordinator acknowledged the collective contribution of the management, faculty members, administrative staff, students, and other stakeholders whose coordinated efforts made the visit well organized and meaningful.</p>		
11	<p>Physical and Infra structure maintenance</p> <p>It includes both academic and non-academic spaces that support the teaching learning process that includes Class rooms, Laboratories, Libraries Play ground, sports facilities, admin and support areas</p> <p>Discussion about the regular maintenance works for facilitation of the longevity of infrastructures that will provide with a conducive and safe learning environment. The regular maintenance works lie Routine cleaning, Periodic Services, renovation and upgrades, landscaping and safety inspections</p>	Continuous	Principal to raise the request to the management and all HoDs all faculty members

The meeting ended with a vote of thanks by the IQAC Coordinator.

S. No.	Name of the Member	Designation	Role in IQAC	Signature
1	Dr.N.Mohanasundararaju	Principal	Chairperson	
2	Dr.C.T.Sivakumar	Executive Officer	Management Representative	
3	Dr.S.Balamurugan	HoD- Mechanical	IQAC Coordinator	
4	Dr.V.Ponniyin Selvan	COE	Member	
5	Dr.M.Suganthi	HoD - ECE	Member	
6	Dr.H.Lilly Beulah	HoD - CSE	Member	
7	Dr.R.Anand	HoD - EEE	Member	
8	Dr.T.Akila	HoD-IT	Member	
9	Dr.A.T.Priyeshkumar	HoD- Bio-Medical	Member	
10	Dr.N.Thirumoorthy	Director-Placement & Training	Member	
11	Mr.A.Thiyagarajan	Parent	Stake Holder	
12	Mr.T.Vigneshwaran	II Year Mechanical Student	Student Member	



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MCE/ACAD/IQAC/2024-25/2

DATE: 11/11/2024

The 32nd meeting of Internal Quality Assurance Cell (IQAC) will be conducted on 19.11.2024 in the Board Room by 10.00 am. All the Members of the committee are requested to attend the meeting.

Agenda for the Meeting

1. Review of the progress made by the events mentioned in the earlier agenda.
2. Plan of IIC activities
3. Academic Audit
4. Industry-Academic Collaborations.
5. Placement activities
6. Faculty Participation
7. Students' activities
8. Submission of proposals for funding
9. Promoting research Activities of the institution
10. Review of University Result
11. Physical and Infra structure maintenance
12. Any other matter of interest with the permission of the Chairperson.


Chairperson

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MAHENDRA COLLEGE OF ENGINEERING
Salem Campus, Minnampalli, Salem - 636 106



MINUTES OF 32nd MEETING OF THE INTERNAL QUALITY ASSURANCE CELL

Time: 10.00 am

Date: 19/11/2024

Members Present:

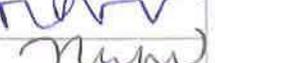
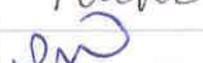
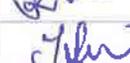
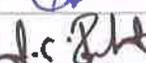
S. No.	Name of the Member	Designation	Position
1	Dr.N.Mohanasundararaju	Principal	Chairperson
2	Dr.C.T.Sivakumar	Executive Officer	Management Representative
3	Dr.S.Balamurugan	HoD- Mechanical	IQAC Coordinator
4	Dr.V.Ponniyin Selvan	COE	Member
5	Dr.M.Suganthi	HoD - ECE	Member
6	Dr.H.Lilly Beulah	HoD - CSE	Member
7	Dr.R.Anand	HoD - EEE	Member
8	Dr.T.Akila	HoD-IT	Member
9	Dr.R.Reka	HoD- AI&DS	Member
10	Dr.A.T.Priyeshkumar	HoD- Bio-Medical	Member
11	Dr.N.Thirumoorthy	Director-Placement & Training	Member
12	Mr.A.Thiyagarajan	Parent	Stake Holder
13	Mr.T.Vigneshwaran	II Year Mechanical Student	Student Member

Following Points were discussed and approved by the IQAC

Item No.	Discussions and recommendations	Target	Responsibility
1	Approval of Minutes of the previous IOAC Meeting: The Minutes of IQAC Meeting dated 22.07.2024 was presented and approved.	-	-
2	Action taken on the Minutes of the Previous Meeting: Action taken report on the minutes of the previous meeting was presented by the IQAC coordinator and approved by the IQAC members.	-	-
3	Institution Innovation Council (IIC) activities: Reviewed the activities conducted during Q1 & Q2 and complete the Q1 & Q2 activities on or before 31.08.2024.	31 st December 2024	All the HoDs & Faculty members
4	Academic Audit: It was proposed to conduct Academic Administrative Audit of the documents of Academic year on or before December 31, 2023	31.12.2024	All the HoDs & Faculty members
5	Industry-Academic Collaborations: The IQAC emphasized strengthening industry-academic collaborations through MoUs, industrial visits, expert lectures, internships, and faculty-industry research partnerships to enhance student learning and employability.	AY 2024-25	All faculty members instructed through HoDs
6	Placement activities including training, assessments for the academic year 2024-25 was presented by the Placement Director	-	Placement Director
7	Faculty Participation: HoDs were recommended to depute their faculty members to attend the programme (FDPs, Seminars, Workshops, etc.) organized by other institutions for inculcation and up gradation of technical knowledge on par with industrial standards.	Continuous	All the HoDs

8	Students' activities: Directed to organize Programme like NSS activities, Sports, cultural activities, etc.	Continuous	All the HoDs
9	Submission of proposals for funding: It is encouraged to submit the proposals by the faculty members for various funding agencies for seminar grant, research grant, etc.	Continuous	All the HoDs
10	Submission of Journal and Patent: The IQAC emphasized enhancing research output by encouraging faculty to publish in reputed SCI/Scopus indexed journals, improve citation index and h-index, file patents and copyrights, and actively pursue consultancy and funded research projects to strengthen the institution's research ecosystem.	Continuous	All the HoDs
11	University results of different programmes in Even semester of the Academic Year 2023 - 24 were presented and discussed.	Continuous	All HoDs
12	Physical and Infra structure maintenance It includes both academic and non-academic spaces that support the teaching learning process that includes Class rooms, Laboratories, Libraries Play ground, sports facilities, admin and support areas Discussion about the regular maintenance works for facilitation of the longevity of infrastructures that will provide with a conducive and safe learning environment. The regular maintenance works lie Routine cleaning, Periodic Services, renovation and upgrades, landscaping and safety inspections	Continuous	All faculty members instructed through HoDs and Principal

The meeting ended with a vote of thanks by the IQAC Coordinator.

S. No.	Name of the Member	Designation	Role in IQAC	Signature
1	Dr.N.Mohanasundararaju	Principal	Chairperson	
2	Dr.C.T.Sivakumar	Executive Officer	Management Representative	
3	Dr.S.Balamurugan	HoD- Mechanical	IQAC Coordinator	
4	Dr.V.Ponniyin Selvan	COE	Member	
5	Dr.M.Suganthi	HoD - ECE	Member	
6	Dr.H.Lilly Beaulah	HoD - CSE	Member	
7	Dr.R.Anand	HoD - EEE	Member	
8	Dr.T.Akila	HoD-IT	Member	
9	Dr.A.T.Priyeshkumar	HoD- Bio-Medical	Member	
10	Dr.N.Thirumoorthy	Director-Placement & Training	Member	
11	Mr.A.Thiyagarajan	Parent	Stake Holder	
12	Mr.T.Vigneshwaran	II Year Mechanical Student	Student Member	



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MCE/ACAD/IQAC/2024-25/3

DATE: 10/03/2025

The 33rd meeting of Internal Quality Assurance Cell (IQAC) will be conducted on 18.03.2025 in the Board Room by 10.00 am. All the Members of the committee are requested to attend the meeting.

Agenda for the Meeting

1. Review of the progress made by the events mentioned in the earlier agenda.
2. Plan of IIC activities
3. Academic Audit
4. Industry-Academic Collaborations.
5. Placement activities
6. Faculty Participation
7. Students' activities
8. Submission of proposals for funding
9. Review of University Result
10. Discussion of IDEA lab establishment
11. Physical and Infra structure maintenance
12. Any other matter of interest with the permission of the Chairperson.


Chairperson

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MAHENDRA COLLEGE OF ENGINEERING
Salem Campus, Minnampalli, Salem - 636 106



MINUTES OF 33rd MEETING OF THE INTERNAL QUALITY ASSURANCE CELL

Time: 10.00 am

Date: 18.03.2025

Members Present:

S. No.	Name of the Member	Designation	Position
1	Dr.N.Mohanasundararaju	Principal	Chairperson
2	Dr.C.T.Sivakumar	Executive Officer	Management Representative
3	Dr.S.Balamurugan	HoD- Mechanical	IQAC Coordinator
4	Dr.V.Ponniyin Selvan	COE	Member
5	Dr.M.Suganthi	HoD - ECE	Member
6	Dr.H.Lilly Beulah	HoD - CSE	Member
7	Dr.R.Anand	HoD - EEE	Member
8	Dr.T.Akila	HoD-IT	Member
9	Dr.R.Reka	HoD- AI&DS	Member
10	Dr.A.T.Priyeshkumar	HoD- Bio-Medical	Member
11	Dr.N.Thirumoorthy	Director-Placement & Training	Member
12	Mr.A.Thiyagarajan	Parent	Stake Holder
13	Mr.T.Vigneshwaran	II Year Mechanical Student	Student Member

Following Points were discussed and approved by the IQAC

Item No.	Discussions and recommendations	Target	Responsibility
1	Approval of Minutes of the previous IOAC Meeting: The Minutes of IQAC Meeting dated 19.11.2024 was presented and approved.	-	-
2	Action taken on the Minutes of the Previous Meeting: Action taken report on the minutes of the previous meeting was presented by the IQAC coordinator and approved by the IQAC members.	-	-
3	Institution Innovation Council (IIC) activities: Reviewed the activities conducted during Q1 & Q2 and complete the Q1 & Q2 activities on or before 31.03.2025.	31 st March 2025	All the HoDs & Faculty members
4	Academic Audit: It was proposed to conduct Academic Administrative Audit of the documents of Academic year on or before December 31, 2023	31.03.2025	All the HoDs & Faculty members
5	Industry-Academic Collaborations: The IQAC emphasized strengthening industry-academic collaborations through MoUs, industrial visits, expert lectures, internships, and faculty-industry research partnerships to enhance student learning and employability.	AY 2024-25	All faculty members instructed through HoDs
6	Placement activities including training, assessments for the academic year 2024-25 was presented by the Placement Director	-	Placement Director
7	Faculty Participation: HoDs were recommended to depute their faculty members to attend the programme (FDPs, Seminars, Workshops, etc.) organized by other institutions for inculcation and up gradation of technical knowledge on par with industrial standards.	Continuous	All the HoDs

8	Students' activities: Directed to organize Programme like NSS activities, Sports, cultural activities, etc.	Continuous	All the HoDs
9	Submission of proposals for funding: It is encouraged to submit the proposals by the faculty members for various funding agencies for seminar grant, research grant, etc.	Continuous	All the HoDs
10	Submission of Journal and Patent: The IQAC emphasized enhancing research output by encouraging faculty to publish in reputed SCI/Scopus indexed journals, improve citation index and h-index, file patents and copyrights, and actively pursue consultancy and funded research projects to strengthen the institution's research ecosystem.	Continuous	All the HoDs
11	University results of different programmes in Odd semester of the Academic Year 2024 - 25 were presented and discussed.	Continuous	All HoDs
12	Sanction of IDEA lab by AICTE Principal has expressed the happiness and congratulated the heads and other faculty members who have involved in the submission of proposal for the establishment of AICTE funded IDEA lab in the institution. Further he suggested to initiate the activities of establishment of IDEA lab	Continuous	All HoDs
13	Physical and Infra structure maintenance It includes both academic and non-academic spaces that support the teaching learning process that includes Class rooms, Laboratories, Libraries Play ground, sports facilities, admin and support areas Discussion about the regular maintenance works for facilitation of the longevity of infrastructures that will provide with a conducive and safe learning environment. The regular maintenance works lie Routine cleaning, Periodic Services, renovation and upgrades, landscaping and safety	Continuous	All faculty members instructed through HoDs and Principal